

# Federal Financial Aid Unofficial Withdrawal Policy

Howard University is required by Federal Student Aid (e.g., Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Federal Work Study (FWS), and/or Federal Direct Student PLUS Loans) and report any student that was a recipient of federal student aid and who has unofficially withdrawn from the University. As a result of this requirement, it is the policy of Howard University that all faculty members, by the end of the Mid-term of each semester, identify students who have never attended class. The faculty will be required to report this unofficial withdrawal data using the online Banner Web Grade Reporting System. A grade of "UW" (Unofficial Withdrawal) will be assigned to any student who stopped attending and participating in the course and did not officially withdraw. A grade of "NR" (Never Reported) will be assigned to any student who never attended or who ceases attendance without officially withdrawing will adversely affect their grade point averages through the failing grades they will earn at the end of the semester.